



Little Tanks Ethos

It is extremely important to my team and I that children are still able to access developing their confidence through drama.

In the current climate we also believe that nurturing children's well-being and ensuring they have fun is paramount. Therefore, we plan to deliver virtual interactive and engaging sessions led by our dedicated team.

VIRTUAL AFTER SCHOOL DRAMA CLUB GUIDE

Little Tanks becoming virtual is a new venture for us. We have all missed the children lots and are keen to ensure we can continue to support your child in developing their confidence through drama. We are excited about the new drama opportunities we have been developing with lots of fun and creative ideas to engage your child in weekly lessons.

I realise we are asking your children to adopt a new way of enjoying their weekly Little Tanks session, but our aim is to make them fun, interactive and enjoyable. Giving them focus and structure back into their weekly schedules. In return we ask that your child shows focus, motivation and brings their creative flair for all the exciting activities we have already planned – we can't wait to get started!

As with all new procedures and ways of working there may be some teething problems. Please bear with us while we iron out any issues that arise and feel free to offer feedback to ensure we can improve and develop the new system which will be continuously reviewed.

Little Tanks plans to use the free application called Zoom for the weekly live video sessions. Therefore, you will be required to download the app and set up a free basic account. If you are not familiar with this app or need any further help, please see the information below and attached or contact us directly.

Each Zoom live video session will be password protected; meeting codes and details will be sent via email so please ensure we have your most current and accessible email address. Children will only be admitted to the live video session if they have signed in using the name you have supplied on the application form. Please use their first and last name, no shortened versions or nicknames.

During the live session we request that your child is wearing suitable attire for the session and is in an adequate space with no obstacles that can cause injury. If your child does become unwell or suffer a minor injury during the live video, we recommend that they sit out until they are feeling better to join in the fun again.

To make sure your child does not miss any of the drama fun the time of the class may be adjusted to accommodate the time it takes to travel home from school. More details will follow on this in due course.

To enable us to deliver the sessions successfully and effectively we ask that parents and children adhere to the guidelines set out below so that every child virtually attending can enjoy their Little Tanks experience. Our Little Tanks policies are still in play regarding keeping your children safe and managing their behaviour as well as new ones created to ensure we are prepared for the adventures ahead.

Parent Guide

- ♥ Ensure your device is on, charged, ready to go
- ♥ Create a suitable space i.e. away from distractions, loud noises & obstacles
- ♥ Make sure you are signed into your zoom account with your child's name
- ♥ Have the meeting code & password to hand to sign it at the right time
- ♥ It is appropriate that a parent is in the background i.e. in the next room so you can still be on hand to help if need be
- ♥ The sessions are aimed to be interactive, please encourage your child to partake in the sessions independently

Child Guide

- ♥ Ensure you are ready & raring to go
- ♥ Be motivated, positive & excited to join in the activities & games
- ♥ Make sure you are wearing something comfortable & appropriate
- ♥ I agree to partake in a sensible fashion in line with the Little Tanks behaviour policy – The 3-strike rule
- ♥ I will not adjust the zoom features unless directed to i.e. share screens, change names or alter the background
- ♥ I will communicate with my peers by listening & talking clearly
- ♥ I will not share any of the information for Little Tanks live sessions i.e. passwords or meeting codes
- ♥ I promise not to record any element of the live sessions

ZOOM

Zoom works in most web browsers and can also be downloaded as an application on a desktop, laptop or mobile device. If you don't already have an account here is a link to the application to get started:-

<https://zoom.us>

Please sign up for the basic free account and remember to activate your account once you have received the activation email. I would advise doing this and having a short practise the day before your child's first Little Tanks session so you are familiar with how it works and what it will look like.

Only when you have an activated Zoom account and you have been emailed the meeting code and password from Little Tanks you will be able to join the live session. Once you have been admitted to the meeting you are normally required to click 'join with video' and 'enable audio'. Throughout the session the teacher will use the 'mute' button to explain activities and ensure that all the children can hear.

Please do get in touch if you have any questions on Zoom and we will try our best to help you before your child's first session. National Online Safety have created a guide with more detailed information about Zoom for parents which I have attached for your convenience.

THE SMALL PRINT

You will be required to give your consent for your child to attend Little Tanks on Zoom even if you have already signed up and paid for the autumn term. Meeting codes and passwords will not be issued if we haven't received consent.

Little Tanks will not be recording the sessions. We will also be setting security measures on each meeting i.e. locking meetings once all the participants have arrived, removing anyone we do not know, using a waiting room to enter the meetings.

Your child must take lessons in a room with an open door and parents or guardians must provide that one of them shall be on the same premises as the child while the lesson is taking place.

By giving consent for your child to attend the Little Tanks Zoom lessons you are agreeing to all the elements laid out in this document regarding the safety of your child both at home and online. Little Tanks Ltd will not be liable for any injuries whilst on Zoom sessions within your own home or any breaches of online safety.